

French Immersion Courses in Lyon

- Frequently Asked Questions -

How do I organise my travel to France?

It is the participant's responsibility to book and pay for their travel to France. Some travel route options to Lyon are:

- TGV from Paris Charles de Gaulle Airport to Lyon Part-Dieu
- Fly to *Lyon-St Exupéry* airport and shuttle bus to city centre. Airlines which fly into Lyon from the UK and Northern Ireland are: Easyjet, BMI Baby, Air France, Aer Lingus and Thomson Airlines
- Fly to Lyon Grenoble with Ryanair and shuttle bus to city centre
- Fly to Geneva and train to Lyon

You will find a street map of the area around the Hotel and University at the following address : http://www.lfee.net/g/lyon_map.png

You will find the timetable of the Shuttle Bus service between Aéroport Lyon St Exupéry- and Gare de Perrache at the following address : <http://www.satobus.com/doc/horaires-satobus.pdf>

The hotel is located near *gare SNCF Lyon Perrache*.

If you arrive at *gare SNCF Lyon Part Dieu*, you can make your way to *gare SNCF Lyon Perrache* either by train or tramway (ligne T1 direction *Montrochet*)

Travel arrangements should only be made once you have been notified by the British Council that you have been awarded funding for the course of your choice.

Venues for Accommodation and Classes

You will be staying at:

Hôtel Ibis-Perrache
28 cours de Verdun Perrache
69002 Lyon
Tel : 00 33 (4) 78 37 56 55

The classes will take place at:

Univeristé Jean Moulin–Lyon 3

(except on the Sunday when they take place at the Hôtel Ibis-Perrache).

How do I pay for my travel to France?

The British Council will pay the grant money direct into your school bank account. From the grant money awarded, you have approximately 600 euros to cover the cost of your travel. You can book and pay for your travel yourself and the money can be paid back to you once the British Council pay out the grant money to the school. Alternatively, some schools will book and pay for your travel and they will be reimbursed once the grant money is paid out.

It is the participant's responsibility to arrange and pay for their own travel insurance.

How do I pay for my course fee?

The total fee payable to LFEE is 1,400 euros (includes tuition fee and full board accommodation). We will send you an invoice for your Course + subsistence Fee before the course commences. The invoice should be paid upon receipt of the first part of your grant, whether it is prior to, during or after the course. A receipt will be issued upon payment.

How do I reclaim my expenses through the British Council?

Please remember to send back your Grant Agreement to the British Council with your nominated bank details as soon as possible. Upon receipt, they will organise the transfer of 80% of your grant payment into the nominated account (1,600 euros if you're asking for €2,000).

The remaining 20% of the grant will be transferred after the course once you've completed and sent back a hard copy of your national agency's Evaluation Questionnaire. This document should be completed on-line, printed, signed and returned to your national agency along with your receipts within 28 days of returning from the course.

What will I be expected to pay for when I am on the course?

Breakfasts: breakfast bar provided free of charge at the *Hôtel Ibis Perrache* from Sunday morning to Friday morning. Please note that bedrooms are not equipped with an electric kettle but that the hotel serves hot drinks at all hours (at your own expense).

Lunches and coffee breaks: provided free of charge from Sunday to Thursday. You will receive a cash allowance at the beginning of the course and will organise your own lunches. There are many sandwich shops, cafes and restaurants close by. You will receive €80 which will cover 5 lunches, 4 coffee breaks and one dinner.

Dinners: provided free of charge from Saturday evening to Thursday evening. They include a half bottle of wine per person per meal. Thereafter any drinks you wish to purchase are at your own expense. You will also receive a cash allowance for your "free diner" on Tuesday night.

Other: programmed cultural activities are provided free of charge. You will need to bring some money for your personal expenses and any non-programmed activities.

Travel: You will have to pay for your taxi transfer from airport/station to get to the Hotel in Lyon.

What preparation work do I need to do in advance of the course?

Our courses have not been designed for complete beginners. At least a basic knowledge of French is required for the Primary courses. 2 years of French at school a long time ago is fine and will make a difference!

We will give participants some time to exchange ideas of good practice. You might therefore want to bring some ideas and resources to share with colleagues on paper, USB key or whatever format you see suitable.

Accommodation at the Hôtel

Participants have their own individual en-suite bedroom at the Hotel.

Can I stay an extra night at the Hotel?

If you would like to stay at the Hôtel the night before the course starts and/or the night after the course finishes, we can arrange this for you or you can contact the hotel direct to book it. You should be able to claim the cost of any extra nights from your subsistence allowance if you have any money left after paying for the course fee, subsistence and travel expenses. Please contact us for price information.

What else should I bring?

You should bring comfortable shoes with you as some walking is involved in the cultural tours and getting to/from the University.

A digital camera would also be useful.